



COLUMBUS COUNTY APPLICATION CHECKLIST FOR COUNTY APPROPRIATIONS

- Signed Application Form and two (2) full copies of application.

- Articles of Incorporation and Corporate Bylaws

- Copies of Official Minutes of all Board of Directors Meetings within the 6 months prior to the date of the funding application. (All minutes should include a list of the members present.)

- Copy of IRS tax-exempt status determination letter (A true copy of IRS Form 1023 will be accepted from organizations that have completed the form and submitted it to the IRS but that have not yet received a determination letter.)

- Copy of most recently filed IRS Form 990 if applicable.

- Copy of most recent independent audit (Organizations that are not required by law to have an independent audit must clearly state the reason for their exemption from the requirement.)

- A schedule of planned revenues and expenses (for entire organization) for the current year (FY 2018-2019) and the proposed year (FY 2019-2020), specifically identifying all sources of revenue for both periods.